# Digital Citizenship: Conducting Yourself in a Digital World

Technology is evolving at an ever-increasing speed. People are becoming increasingly reliant in ways many have never imagined. Digital tools are literally at our fingertips, and we use them to learn, communicate, buy, bank, share, and interact. For most of us, a significant part of our days is spent in the digital world.

Online interactions and transactions are replacing real world ones. Regrettably, digital use can become misuse and abuse, often without the responsible person realizing it. As citizens of the digital world, users should learn and accept that they have certain rights and responsibilities. Many are not educated in appropriate technology use; other people know but do not practice it. 'Digital Citizenship' is fundamental to a safe and satisfying digital world.

This course aims to increase your knowledge and appreciation of the practices needed to ensure you are a good digital citizen.

This one-day workshop will help you teach participants:

- the concept of digital citizenship.
- o the principles of digital citizenship.
- o the elements of each of these principles.
- how to use these elements to practice good citizenship in the digital world.

#### **Course Overview**

You will spend the first part of the day getting to know participants and discussing what will take place during the workshop. Students will also have an opportunity to identify their personal learning objectives.

#### Citizenship

In this session, you will see that, in the real world, being a citizen implies being a member of somewhere, and that there are certain standards of behavior required in your interactions with other citizens.

#### **Digital Citizenship**

The connection between behavioral expectations in the digital world with those in the real world will be explained. The principles and elements of digital citizenship will be presented, and types of inappropriate behavior will be surveyed.

# **Respect Yourself / Respect Others**

Under the principle of respect, the importance of etiquette and what it includes will be looked at. Improving access for all will be posed as one of your students' responsibilities. Unethical and illegal behavior will be emphasized.

#### **Educate Yourself / Connect with Others**

Your students will find that they have a responsibility to be well educated in the use of technology. Knowing how to make good decisions when communicating or engaging in commerce will wind up this session.

# **Protect Yourself / Protect Others**

It will be proposed that the responsibility of digital citizens is not only for their own content, but extends to helping create a safer world for all users. Advice on protecting their own data and personal information will be offered. How to recognize and deal with internet and smart phone addiction will then be examined.

# How to be a Good Digital Citizen

The information from the previous sessions will be reinforced through activities and discussion.

#### Workshop Wrap-Up

At the end of the course, students will have an opportunity to ask questions and fill out an action plan.